

TREE ISLAND ESTATES COMMUNITY DEVELOPMENT DISTRICT

MIAMI-DADE COUNTY

REGULAR BOARD MEETING FEBRUARY 25, 2025 6:00 P.M.

> Special District Services, Inc. 8785 SW 165th Avenue, Suite 200 Miami, FL 33193

www.treeislandestatescdd.org

786.303.3661 Telephone 877.SDS.4922 Toll Free 561.630.4923 Facsimile

AGENDA TREE ISLAND ESTATES COMMUNITY DEVELOPMENT DISTRICT

Kendall Executive Center 8785 SW 165th Avenue, Suite 200 Miami, Florida 33193 **REGULAR BOARD MEETING** February 25, 2025 6:00 p.m.

A.	Call to Order
B.	Proof of PublicationPage 1
C.	Establish Quorum
D.	Additions or Deletions to Agenda
E.	Comments from the Public for Items Not on the Agenda
F.	Approval of Minutes
	1. October 22, 2024 Regular Board MeetingPage 2
G.	Old Business
	1. Update Regarding Installation of Cameras and License Agreement
Н.	New Business
	1. Consider Resolution No. 2025-01 – Adopting a Fiscal Year 2025/2026 Proposed BudgetPage 5
	2. Consider Resolution No. 2025-02 – Registered Agent ChangePage 12
I.	Administrative Matters
J.	Additional Board Member/Staff Comments and Requests
K.	Adjourn

McClatchy

The Beaufort Gazette The Belleville News-Democrat Bellingham Herald Centre Daily Times Sun Herald Idaho Statesman Bradenton Herald The Charlotte Observer The State Ledger-Enquirer Durham | The Herald-Sun Fort Worth Star-Telegram The Fresno Bee The Island Packet The Kansas City Star Lexington Herald-Leader The Telegraph - Macon Merced Sun-Star Miami Herald El Nuevo Herald The Modesto Bee The Sun News - Myrtle Beach Raleigh News & Observer Rock Hill | The Herald The Sacramento Bee San Luis Obispo Tribune Tacoma | The News Tribune Tri-City Herald The Wichita Eagle The Olympian

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Amount	Cols	Depth
142131	599452	Print Legal Ad-IPL01978520 - IPL0197852		\$764.59	2	51 L

Attention: Laura J. Archer

Tree Island Estates Community Development District c/o Special District Services, Inc. 2501A Burns Road Palm Beach Gardens, Florida 33410 LArcher@sdsinc.org

TREE ISLAND ESTATES COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2024/2025 REGULAR MEETING SCHEDULE NOTICE IS HEREBY GIVEN that the Board of Supervisors (the "Board") of the Tree Island Estates Community Development District (the "District") will hold Regular Meetings in the conference room at the Kendall Executive Center located at 8785 SW 165th Avenue, Suite 200, Miami, Florida 33193 at 6:00 p.m., on the following dates:

> October 22, 2024 November 26, 2024 February 25, 2025 March 25, 2025 May 27, 2025 June 24, 2025 July 22, 2025 August 26, 2025

The purpose of the meetings is for the Board to consider any District business which may lawfully and properly come before the Board. The meetings are open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. Copies of the Agendas for any of the meetings may be obtained from the District's website or by contacting the District Manager at 786-313-3661 and/or toll free at 1-877-737-4922, prior to the date of the particular meeting.

From time to time one or two Board members may participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Board members may be fully informed of the discussion taking place. Said meeting(s) may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at 786-313-3661 and/ or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

TREE ISLAND ESTATES COMMUNITY DEVELOPMENT DISTRICT

www.treeislandestatescdd.org IPL0197852 Oct 10 2024

PUBLISHED DAILY MIAMI-DADE-FLORIDA

STATE OF FLORIDA COUNTY OF MIAMI-DADE

Before the undersigned authority personally appeared: Mary Castro, who on oath says that he/she is CUSTODIAN OF RECORDS of The Miami Herald, a daily newspaper published at Miami in Miami-Dade County, Florida; that the attached copy of the advertisement that was published was published in said newspaper in the issue (s) of:

Publication: Miami Herald

1 insertion(s) published on:

10/10/24

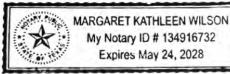
Affiant further says that the said Miami Herald is a newspaper published at Miami, in the said Miami-Dade County, Florida and that the said newspaper has heretofore been continuously published in said Dade County, Florida each day and has been entered a second class mail matter at the post office in Miami, in said Miami-Dade County, Florida, for a period of two years next preceding the first publication of the attached copy of advertisement; and affiant further says that he/she has neither paid or promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper(s).The McClatchy Company complies with all legal requirements for publication in chapter 50, Florida Statutes.

Mary Castro

Sworn to and subscribed before me this 10th day of October in the year of 2024

Margaret K. Wilson

Notary Public in and for the state of Texas, residing in Dallas County



Extra charge for lost or duplicate affidavits. Legal document please do not destroy!

TREE ISLAND ESTATES COMMUNITY DEVELOPMENT DISTRICT REGULAR BOARD MEETING OCTOBER 22, 2024

A. CALL TO ORDER

The October 22, 2024, Regular Board Meeting of the Tree Island Estates Community Development District (the "District") was called to order at 6:02 p.m. in the meeting room at the Kendall Executive Office located at 8785 SW 165th Avenue, Suite 200, Miami, Florida 33193.

B. PROOF OF PUBLICATION

Proof of publication was presented that notice of the Regular Board Meeting had been published in the *Miami Herald* on October 10, 2024, as part of the District's Fiscal Year 2024/2025 Regular Meeting Schedule, as legally required.

C. ESTABLISH A QUORUM

It was determined that the attendance of Chairman Luis Delrio and Supervisors Donville Morrison, Monica Suarez, and Oremia Delrio (via conference call) constituted a quorum and it was in order to proceed with the meeting.

Staff in attendance included: District Manager Nancy Nguyen and Field Operations Manager Pablo Jerez of Special District Services, Inc.; and General Counsel Ginger Wald of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

D. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

F. APPROVAL OF MINUTES 1. June 25, 2024, Regular Board Meeting and Public Hearing

The minutes of the June 25, 2024, Regular Board Meeting and Public Hearing were presented for approval.

A MOTION was made by Ms. Suarez, seconded by Mr. Morrison and unanimously passed to approve the minutes of the June 25, 2024, Regular Board Meeting and Public Hearing, as presented.

G. OLD BUSINESS

1. Update Regarding Installation of Cameras and License Agreement

Ms. Nguyen presented an electrical License Agreement between the District and Tres Island Estates Townhomes Homeowners Association, Inc. (the "HOA") prepared by Ms. Wald. Ms. Nguyen explained that the District will be moving forward with the utilization of the electrical source available at the Tree Island Estates Homeowners Association (the "HOA") pool area in order to be able to provide sufficient power to the District's cameras. Ms. Nguyen stated that during the June 25, 2024 Regular Board Meeting, the Board approved a not to exceed amount of \$22,000; however, Mr. Silva has indicated that the cost for the project will be approximately \$15,000. Mr. Delrio explained that the HOA would like to combine their project with the District's project. Ms. Nguyen stated that she will relay this information to Mr. Silva so that he may coordinate with the HOA. A discussion ensued after which;

A **MOTION** was made by Mr. Morrison, seconded by Mr. Delrio and unanimously passed to approve the License Agreement between Tree Island Estates Community Development District and Tree Island Estates Townhomes Homeowners which grants the District the right to install electrical conduits within the HOA's tract for the purpose of powering the cameras.

H. NEW BUSINESS 1. Consider Resolution No. 2024-04 – Adopting a Fiscal Year 2023/2024 Amended Budget

Ms. Nguyen presented Resolution No. 2024-04, entitled:

RESOLUTION NO. 2024-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TREE ISLAND ESTATES COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2023/2024 BUDGET ("AMENDED BUDGET"), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

Ms. Nguyen provided an explanation for the document. She indicated that there was an operating fund balance of approximately \$122,000 at the end of the fiscal year. A discussion ensued after which:

A **MOTION** was made by Ms. Suarez, seconded by Mr. Delrio and unanimously passed to adopt Resolution No. 2024-04, as presented, thereby setting the amended/revised budget for the 2023/2024 fiscal year.

Mr. Delrio asked if the height of the hedges could be lowered. Mr. Delrio explained that motorists in vehicles that are lower to the ground are unable to see over the hedges and this may pose a hazard. Mr. Jerez explained that he would inspect the height of the hedges and will coordinate with the landscaping contractor to have the hedges lowered.

2. Consider Resolution No. 2024-05 – Adopting Goals and Objectives

Ms. Nguyen presented Resolution No. 2024-05, entitled:

RESOLUTION 2024-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TREE ISLAND ESTATES COMMUNITY DEVELOPMENT DISTRICT ADOPTING GOALS, OBJECTIVES, AND PERFORMANCE MEASURES AND STANDARDS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Ms. Nguyen explained that new legislation states that starting October 1, 2024, the District shall establish goals and objectives for the District and create performance measures and standards to evaluate the District's achievement of these goals and objectives. Ms. Nguyen further explained that the goals and

objectives included in Exhibit A of the resolution are items that are currently requirements of the District per Florida Statutes. It was further explained that at the end of the fiscal year, the Board will have the opportunity to determine if the goals were met.

A **MOTION** was made by Mr. Delrio, seconded by Mr. Morrison and unanimously passed accepting Resolution No. 2024-05, further establishing the Tree Island Estates Community Development District's goals, objectives, and performance measures.

I. ADMINISTRATIVE MATTERS

There were no administrative matters.

J. ADDITIONAL BOARD MEMBER/STAFF COMMENTS AND REQUESTS

There were no additional Board Member or staff comments.

K. ADJOURNMENT

There being no further business to come before the Board, a **MOTION** was made by Mr. Delrio, seconded by Mr. Morrison and unanimously passed to adjourn the Regular Board Meeting at 6:20 p.m.

ATTESTED BY:

Secretary/Assistant Secretary

Chairperson/Vice-Chairperson

RESOLUTION NO. 2025-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TREE ISLAND ESTATES COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET AND NON-AD VALOREM SPECIAL ASSESSMENTS FOR FISCAL YEAR 2025/2026; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors ("Board") of the Tree Island Estates Community Development District ("District") is required by Chapter 190.008, *Florida Statutes*, to approve a Proposed Budget for each fiscal year; and,

WHEREAS, the Proposed Budget including the Assessments for Fiscal Year 2025/2026 has been prepared and considered by the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE TREE ISLAND ESTATES COMMUNITY DEVELOPMENT DISTRICT THAT:

Section 1. The Proposed Budget including the Assessments for Fiscal Year 2025/2026 attached hereto as Exhibit "A" is approved and adopted.

<u>Section 2</u>. A Public Hearing is hereby scheduled for <u>May 27, 2025 at 6:00 p.m.</u> in the <u>Kendall Executive Center, 8785 SW 165th Avenue, Suite 200, Miami, Florida 33193</u>, for the purpose of receiving public comments on the Proposed Fiscal Year 2024/2025 Budget.

PASSED, ADOPTED and EFFECTIVE this <u>25th</u> day of <u>February</u>, 2025.

ATTEST:

TREE ISLAND ESTATES COMMUNITY DEVELOPMENT DISTRICT

By:___

By:_____

Secretary/Assistant Secretary

Chairperson/Vice-Chairperson

Tree Island Estates Community Development District

Proposed Budget For Fiscal Year 2025/2026 October 1, 2025 - September 30, 2026

CONTENTS

- I PROPOSED BUDGET
- II DETAILED PROPOSED BUDGET
- III DETAILED PROPOSED DEBT SERVICE FUND BUDGET
- IV ASSESSMENT COMPARISON

PROPOSED BUDGET TREE ISLAND ESTATES COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2025/2026 OCTOBER 1, 2025 - SEPTEMBER 30, 2026

REVENUES	FISCAL YEAR 2025/2026 BUDGET	
Administrative Assessments	Bobger	76,754
		43,596
Maintenance Assessments		
Debt Assessments		124,424
Other Revenues		0
Interest Income		1,200
TOTAL REVENUES	\$	245,974
ADMINISTRATIVE EXPENDITURES		
Supervisor Fees		5,000
Employer Taxes - Payroll		400
Management		28,824
Secretarial		3,900
Legal		9,250
Assessment Roll		6,000
Audit Fees		3,600
Insurance		7,700
Legal Advertisements		2,100
Miscellaneous		1,000
Postage		250
Office Supplies		450
Website		750
Dues & Subscriptions		175
Trustee Fee		3,600
Continuing Disclosure Fee		350
TOTAL ADMINISTRATIVE EXPENDITURES	\$	73,349
MAINTENANCE EXPENDITURES		
Aquatic Maintenance		3,500
Lawn/Landscape Maintenance		25,000
Preserve Maintenance		16,000
Maintenance Contingency		5,500
Irrigation System Maintenance		2,860
Entrance Feature		1,000
Storm Drainage/Class V Permit		3,500
Security Camera Maintenance/Internet		7,000
Engineering/Inspections		2,500
TOTAL MAINTENANCE EXPENDITURES	\$	66,860
TOTAL EXPENDITURES	\$	140,209
		405 705
REVENUES LESS EXPENDITURES	\$	105,765
Bond Payments		(116,959)
Balance	\$	(11,194)
County Appraiser & Tax Collector Fee		(4,895)
Discounts For Early Payments		(9,791)
EXCESS/ (SHORTFALL)	\$	(25,880)
Carryover From Prior Year		25,880
NET EXCESS/ (SHORTFALL)	\$	-

DETAILED PROPOSED BUDGET TREE ISLAND ESTATES COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2025/2026 OCTOBER 1, 2025 - SEPTEMBER 30, 2026

REVENUES	FISCAL YEAR 2023/2024 ACTUAL	FISCAL YEAR 2024/2025 BUDGET	FISCAL YEAR 2025/2026 BUDGET	COMMENTS
		75,580		
Administrative Assessments	75,689	,		Expenditures Less Interest/.94
Maintenance Assessments	46,381	44,782		Expenditures Less Carryover/.94
Debt Assessments	124,424	124,424		Bond Payments/.94
Other Revenues	0	0		
Interest Income	9,865	600	1,200	Estimated At \$100 Per Month
TOTAL REVENUES	\$ 256,359	\$ 245,386	\$ 245,974	
ADMINISTRATIVE EXPENDITURES				
Supervisor Fees	2,400	5,000	5,000	No Change From 2024/2025 Budget
Employer Taxes - Payroll	184	400	400	Projected At 8% Of Supervisor Fees
Management	27,204	28,020	28,824	CPI Adjustment
Secretarial	3,900	3,900	3,900	No Change From 2024/2025 Budget
Legal	7,160	9,250		No Change From 2024/2025 Budget
Assessment Roll	6,000	6,000		No Change From 2024/2025 Budget
Audit Fees	3,400	3,500		Accepted Amount For 2024/2025 Audit
Insurance	6,862	6,900	,	Fiscal Year 2023/2024 Expenditure Was \$7,321
Legal Advertisements	1,857	2,000		Costs Have Increased Due To Closing Of The Miami Business Review
Miscellaneous	724	1,050		\$50 Decrease From 2024/2025 Budget
Postage	154	250		No Change From 2024/2025 Budget
Office Supplies	198	500		\$50 Decrease From 2024/2025 Budget
Website	750	750		No Change From 2024/2025 Budget
Dues & Subscriptions	175	175		No Change From 2024/2025 Budget
Trustee Fee	3,548	3,600		No Change From 2024/2025 Budget
Continuing Disclosure Fee TOTAL ADMINISTRATIVE EXPENDITURES	350 \$ 64,866	350 \$ 71,645		No Change From 2024/2025 Budget
MAINTENANCE EXPENDITURES				
Aquatic Maintenance	3,136	3,500	3,500	No Change From 2024/2025 Budget
Lawn/Landscape Maintenance	27,704		25,000	\$6,000 Increase From 2024/2025 Budget
Preserve Maintenance	17,196	16,000	16,000	No Change From 2024/2025 Budget
Maintenance Contingency	15,358	5,500	5,500	No Change From 2024/2025 Budget
Irrigation System Maintenance	0	2,860		No Change From 2024/2025 Budget
Entrance Feature	0	1,000	1,000	No Change From 2024/2025 Budget
Storm Drainage/Class V Permit	0	0	3,500	New Requirement In Miami-Dade County
Security Camera Maintenance/Internet	24,468	7,000	7,000	No Change From 2024/2025 Budget
Engineering/Inspections	1,100	2,500	2,500	No Change From 2024/2025 Budget
TOTAL MAINTENANCE EXPENDITURES	\$ 88,962	\$ 57,360	\$ 66,860	
TOTAL EXPENDITURES	\$ 153,828	\$ 129,005	\$ 140,209	
REVENUES LESS EXPENDITURES	\$ 102,531	\$ 116,381	\$ 105,765	
Bond Payments	(118,629)	(116,959)	(116,959)	2026 Principal & Interest Payments
Balance	\$ (16,098)	\$ (578)	\$ (11,194)	
County Appraiser & Tax Collector Fee	(2,371)			Two Percent Of Total Assessment Roll
Discounts For Early Payments	(9,044)	(9,791)	(9,791)	Four Percent Of Total Assessment Roll
EXCESS/ (SHORTFALL)	\$ (27,513)	\$ (15,265)	\$ (25,880)	
Carryover From Prior Year	0	15,265	25,880	Carryover From Prior Year
NET EXCESS/ (SHORTFALL)	\$ (27,513)	\$-	\$-	

DETAILED PROPOSED DEBT SERVICE BUDGET TREE ISLAND ESTATES COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2025/2026 OCTOBER 1, 2025 - SEPTEMBER 30, 2026

	FISCAL YEAR		FISCA	AL YEAR FISCAL Y		SISCAL YEAR	
2023/2024		2024	/2025	2025/2026			
REVENUES	A	CTUAL	BUDGET		BUDGET		COMMENTS
Interest Income		1,429		400		400	Projected Interest For 2025/2026
NAV Tax Collection		118,629		116,959		116,959	Maximum Debt Service Collection
Total Revenues	\$	120,058	\$	117,359	\$	117,359	
						· · · · ·	
EXPENDITURES							
Principal Payments		64,000		68,000		68,000	Principal Payment Due In 2026
Interest Payments		53,230		48,564		48,564	Interest Payments Due In 2026
Bond Redemption		0		795		795	Estimated Excess Debt Collections
Total Expenditures	\$	117,230	\$	117,359	\$	117,359	
Excess/ (Shortfall)	\$	2,828	\$	-	\$	-	

Series 2023 Bond Modification Information

Original Par Amount =	\$953,000	Annual Principal Payments Due =	May 1st
Interest Rate =	5.68%	Annual Interest Payments Due =	May 1st & November 1st
Modification Date =	May 2023		
Maturity Date =	May 2034		
Par Amount As Of 1/1/25 =	\$889,000		

Tree Island Estates CDD Assessment Comparison

	Fiscal Year		Fiscal Year Fiscal Year		Fiscal Year		Fiscal Year	
	2022/2023		2023/2024		2024/2025		2025/2026	
	Assessment		Assessment		Assessment		Projected Assessment	
	Before Discount*		Before Discount*		Before Discount*		Before Discount*	
Administrative	\$	240.95	\$	270.06	\$	275.85	\$	280.13
Maintenance	\$	199.42	\$	169.28	\$	163.45	\$	159.11
<u>Debt</u>	<u>\$ 453.08</u> <u>\$ 454.11</u>		454.11	\$	454.11	\$	454.11	
Total	\$	893.45	\$	893.45	\$	893.41	\$	893.35

* Assessments Include the Following :

4% Discount for Early Payments

1% County Tax Collector Fee

1% County Property Appraiser Fee

Community Information:

Total Units 274

RESOLUTION 2025-02

A RESOLUTION OF THE TREE ISLAND ESTATES COMMUNITY DEVELOPMENT DISTRICT DESIGNATING MICHAEL J. PAWELCZYK AS THE DISTRICT'S REGISTERED AGENT AND DESIGNATING THE OFFICE OF BILLING, COCHRAN, LYLES, MAURO & RAMSEY, P.A. AS THE REGISTERED OFFICE

WHEREAS, Section 189.014, Florida Statutes requires that the Tree Island Estates Community Development District (the "District") designate a registered office and a registered agent, and further authorizes the District to change its registered office and registered agent, at the discretion of the District Board of Supervisors (the "Board"); and

WHEREAS, the designation of both a registered office and a registered agent is for the purpose of accepting service of process, notice, or demand that is required or permitted by law to be served upon the District; and

WHEREAS, the Board has been informed by the office of District Counsel that there is a need to designate a new registered agent for the District; and

WHEREAS, the Board seeks designate Michael J. Pawelczyk as the registered agent for the District, and update the business address of the registered office of the District, as necessary.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE TREE ISLAND ESTATES COMMUNITY DEVELOPMENT DISTRICT, THAT:

Section 1. The foregoing recitals are hereby incorporated as findings of fact of the Board.

<u>Section 2</u>. Michael J. Pawelczyk is hereby designated as the registered agent for the District, thereby replacing any previously designated registered agent.

<u>Section 3</u>. The registered office of the District is hereby designated as the office at Billing, Cochran, Lyles, Mauro & Ramsey, P.A., 515 East Las Olas Boulevard, Suite 600, Fort Lauderdale, Florida 33301. The registered office is identical to the business address of the registered agent designated in Section 2 of this Resolution.

<u>Section 4</u>. Pursuant to the requirements of Section 189.014(2), Florida Statutes, the District's Secretary shall transmit copies of this Resolution to the local governing authority or authorities and to the Florida Department of Economic Opportunity.

Section 5. All resolutions or parts of resolutions in conflict herewith are repealed to the extent of such conflict.

<u>Section 6</u>. If any clause, section or other part or application of this Resolution is held by a court of competent jurisdiction to be unconstitutional, illegal or invalid, in part or as applied, it shall not affect the validity of the remaining portions or applications of this Resolution.

<u>Section 7</u>. This Resolution shall be effective immediately upon adoption.

PASSED AND ADOPTED THIS 25th DAY OF February, 2025.

TREE ISLAND ESTATES COMMUNITY DEVELOPMENT DISTRICT

ATTEST:

Print name: _____ Secretary/Assistant Secretary Print name: _____ Chair/Vice-Chair, Board of Supervisors